

Ventura Missionary School
3rd - 5th Grade Handbook
2024-2025



**“And He took the children in His arms,
put His hands on them and blessed them.”
Mark 10:16**

MISSION STATEMENT OF VENTURA MISSIONARY SCHOOL

We exist to live and share the transforming love of Jesus with our community and world: Ventura Missionary School fosters a culture of love where the whole child experiences a practical foundation committed to academic excellence, social relationships, and spiritual development through our arts enriched platform of active learning.

Welcome to Ventura Missionary School! It is a privilege to partner with you in the educational choices for your child. Your willingness to exercise your parental right to choose a Christian School for your family, we pray, will ensure a strong Biblical and academic foundation for your child. VMS provides an environment where children learn to love and follow Christ in everything they do.

Ventura Missionary School maintains rigorous standards to help our students achieve academic excellence while also building character through a growing personal relationship with Christ. As our students are discovering their unique God-given gifts and talents, our school is committed to creating academic classrooms that will stimulate growth by offering opportunities in artistic expression, athletics, Spanish, STEAM, and leadership. The behavioral and academic expectations set forth in this handbook are adhered to and should be carefully considered by any family enrolling at Ventura Missionary School. In adopting the scope and sequence of our curriculum, California State Standards, best teaching practices, and a Biblical worldview are integrated into the instructional plan.

This handbook has been prepared to help familiarize parents and students with both the privileges and the responsibilities of being a Ventura Missionary School student and family. However, no attempt has been made to include all aspects of the school's procedures. Various situations arise from time to time that will be addressed on an individual basis. To help you fully understand school expectations, policies, and procedures, please take time to review your handbook carefully. Ventura Missionary School reserves the right to change policies anytime during the school year. Enrollment of your children is dependent on your support of the school, our staff, and our policies. We hope you have a memorable and successful 2024-2025 school year. Go HUSKIES!

*Living Hope,
Mrs. Amy Hall
VMS Principal*

VMS DAILY SCHEDULE

School Starts: 8:05am elementary school students

School Ends: 2:25pm 1st-5th grade students (minimum days 11:45am)

Extended Care Morning: 7:30am-7:45am

Extended Care Afternoon K-5: 2:40pm-5:30pm

Recess: 2nd & 3rd Grade 10:00am-10:20am, 4th & 5th Grade 9:55am-10:15am

Lunch: 2nd & 3rd Grade 12:05pm-12:45pm, 4th & 5th Grade 12:50pm-1:30pm

Daily Drop Off

Drop off is available from 7:30am - 8:10am. **3rd & 4th grade students** use the drop off lane in front of the church lobby to drop off your child each morning. Our safety team will open the car door and help your child out of the car and to their morning location, either the lower blacktop (7:30am-7:55am) or the classroom (7:55am-8:05am). Please do not exit your vehicle during this time.

5th grade students will be dropped off in the drop off lane on the upper site by the school office, they will hang out in the courtyard (7:30am-7:55am) or the classroom (7:55am-8:05am).

Rainy Day Drop-off

3rd & 4th grade students proceed to the church lobby until 7:55 am, at which time they will be escorted to class. 5th grade students go to their classroom hallway until 7:55am and then enter their classroom at 7:55am.

Daily Dismissal

3rd - 5th grade dismissal is at 2:25pm. Teachers will escort their students to the dismissal area, where students are seated and supervised until 2:40 pm. Students not picked up by 2:40 pm will be escorted to the extended care program. 5th grade students join Middle School students for extended care.

Rainy Day Dismissal (3rd-4th)

3rd & 4th grade students will be picked up from the church lobby. 5th grade students will wait at the top of the stairs until they see their parent's car. At 2:40pm remaining students will follow the extended care procedure.

Rainy Day / Excessive Heat / Excessive Wind Conditions

Teachers and Yard Duty staff will supervise students in their classrooms. All attempts will be made to provide students with time outside, when possible.

Tardies

School starts at 8:05am and students are considered tardy if they are not inside the classroom by 8:05am. Students arriving at school after 8:10am must present a written explanation to the **school office** in exchange for a tardy slip. Excused tardies will be issued for doctor's appointments or traffic emergencies. Business or personal delays, whether the fault of the student or not, are not considered excused tardies. If your student's carpool is causing tardiness, alternative transportation may need to be arranged. **When a student has acquired 6 tardies, he/she will have to sit out from their morning recess, after which every subsequent 4th tardy will result in the same consequence.**

Absences

An absence is considered excused in the event of an illness, doctor appointments, or family emergencies. Accurate attendance records are important and required by law. If a child is absent, parents must directly notify the child's teacher in writing (email or Remind is acceptable). If you wish to pick up absent work before your child returns to school, notify your child's teacher, and they will prepare a packet of the day's missing work and inform you of where and when it can be picked up. For a prolonged absence due to illness (5 or more days) a doctor's note is required to return to school. We strongly encourage family vacations to be planned during school breaks. Exceptions must be requested in writing to the school office and teacher with as much advance notice as possible. Students will then be issued a 'Blue Absence Request Form' to record work that will be missed. This work is due upon the student's return.

Early Departure

We encourage you to schedule appointments after school hours. However, when that is not possible and a student needs to leave campus during the school day for an appointment, the parent must sign the student out in the school office and then proceed to the student's class to pick him/her up. It is helpful for teacher planning to send a message in Remind as well.

Extended Care

Before-school care is available between 7:30am - 7:45am. There is no cost for students to be on campus beginning at 7:45am. After school care is available from 2:40pm-5:30pm for elementary school students. This care must be reserved in advance. Emergency care is available on an as needed basis and will be charged at a higher rate than pre-arranged extended care. All students will be released to adults listed on their pick-up list only! This list is generated by the parents through their FACTS Family Portal. See the school website for current prices and sign up procedures.

Supervised Areas

Students must be supervised while at school; students are required to remain in supervised areas before, during, and after school. No student will be allowed to go to an unsupervised area without a pass from a teacher or yard duty personnel.

Leaving School Grounds

Students can only leave school grounds with written permission from parents. All students must be signed out of the school office when leaving campus before the end of the school day.

Lunch Break

All food must be eaten while seated in the designated lunch area. Sitting on tabletops is not allowed. When a student has finished eating, yard duty personnel will dismiss them. Upon dismissal, all trash must be put into the proper containers. If a student needs to see a teacher during lunch, a note from that teacher is required. Students must eat first, then show the note to yard duty personnel, and then go to the designated meeting place. Students are NOT permitted to call home for forgotten lunches, the school will provide a nutrition bar so the child does have something to eat before the end of the day. **Students should refrain from sharing or trading their food and must not sell their food to other students.**

Choice Lunch

Choice Lunch is the company we use for our hot lunch program. For this program to be continued for our students it requires 2-3 parent volunteers daily. Please contact Diane Murray in the school office if you can volunteer, your child will receive a lunch credit for each time their parent volunteers. Register your student with Choice Lunch, view menus, and order at Choicelunch.com. Orders must be placed by 9:00 a.m. the school day before (Monday's lunch order must be placed on Friday). The price of the lunch varies, depending upon choice and size. Remember to cancel hot lunch on field trip days or days you know your child will not be on campus. Remember to send a snack with your child for the morning break on the days you have ordered hot lunch.

Telephone Usage

Using the telephone is permitted only with a pass from the teacher and with office approval in case of a real emergency. Please refer to the school's cell phone policy for student on campus use of personal cell phones. **Students will NOT be given permission to call home for forgotten lunches, homework, or making plans with friends after school.**

Parent-Teacher Fellowship

This group of parents and teachers meet several times a year and provide an opportunity for parents to become more involved in school activities, staff recognition, and service projects. You are invited to come to our PTF meetings and/or check in with our PTF Chairperson to learn more about ways to get involved.

Parental Involvement

A volunteer room parent is needed for each class. Each teacher helps to identify the room parent or co-room parent for the year. The person is primarily responsible for helping the teacher coordinate parties and special events. Teachers may also use parent volunteers in the classroom as they see a need. Each teacher will have several opportunities for parent volunteering throughout the year. We are a closed campus. **Parents need to obtain a visitor pass in the school office prior to working in the classroom.** We also ask for each parent to sign out as they exit the campus.

Classroom Visits

Classroom visits are limited to 20 minutes and must be arranged with the teacher and the school office.

Party Invitations

Parents, **PLEASE DO NOT PASS OUT INVITATIONS OF ANY KIND** on your own at school. It is nice to include friends, but please mail/email the invites privately. **Exception:** If you are inviting an entire class, you may send invitations for the teacher to place in student backpacks.

Enrichment Classes

All elementary students participate weekly in Spanish, Art, Music, Computers, and visit the Library - instructed by Specialized teachers. Students will participate in a musical each year.

Chapels

Weekly chapels are scheduled for worship and to learn Biblical truths. They are held Thursday mornings. Additional chapels or assemblies may be scheduled.

Field Trips

Off campus enrichment activities are planned, on average, 4 times a year. These activities may require a fee to be provided by parents and all field trips require parent volunteer drivers. All paperwork needs to be completed and turned into the office each year and at least one week prior to the field trip. (copy of driver's license, VMS Field Trip Form, insurance declaration page with needed limits) Each parent who is driving anyone in their car besides their own child, will need to be cleared. Field trips are designed for the students who are in the grade level, please do not bring other guests or siblings. Drivers should not make any unscheduled stops while driving students. The teacher will organize driver and student groups, please do not do this on your own without consultation of the teacher.

Library

Students can check out 2 books weekly. Items are loaned for two weeks and may be renewed for an additional week. Borrowing privileges are suspended until overdue books are returned or a lost book fee is paid. We do not accept replacement books in lieu of lost book fee due to the fact that the librarian chooses replacement books based on current library needs. The minimum replacement fee is \$10 per book. Borrowers are responsible to pay for items that are lost or damaged (beyond normal wear and tear). Please see the refund criteria for 'lost' returned books on the school website. While it is not encouraged, parents may revoke their child's borrowing privileges by submitting a yearly written request to the school office. Expect email reminders for overdue books.

Yearbooks

Yearbooks can be purchased in the school office and will be distributed the last few days of school. All student written comments are to be positive. **Yearbooks will be held for all financial holds; ex. tuition, extended care, and library.**

Lost and Found

We retrieve a large number of jackets, sweaters, lunch boxes, water bottles, and other items, daily. Periodically check the Lost and Found in the kindergarten hallway and on Friday's in front of the church lobby. At the end of each quarter items left in the Lost and Found are donated to charity. Label all personal items with your child's first and last name.

Medication

All medication, whether prescription or over-the-counter, must be kept in the school office. Pain relievers may be kept in the office with instructions and parental permission for use on an as needed basis. Students should keep their inhalers and epi-pens with them at all times to use as necessary. An "Authorization for Medication" form must be on file in the school office before *any* medication may be distributed.

STUDENT RESPONSIBILITIES

General School Standards

We expect the attitudes of our students to complement the culture to which our school aspires.

1. Show respect and obedience to all school and church staff
2. Show reverence to the Bible, Christian, and American flags
3. Show proper care of all school and church property
4. Have orderly and courteous conduct in the classrooms, sanctuary, hallways, playground, and restrooms

School Supplies

Each student must always have adequate pencils, pens, paper, markers and crayons, scissors, ruler, and glue. Additional materials may be required for specific classes. Starting in 1st grade, all students must have a study Bible, which can be purchased at the school office. Please check your student's supplies mid-semester and throughout the year for replenishment, if needed.

Cheating

Cheating on tests, class work, and/or homework papers is dishonest. Any student caught cheating, either by letting another student copy material from their work, copying off of another student's work, or plagiarizing anything will receive a zero for that work and parents will be notified. All work must be in the student's own words unless quotations are used, and sources credited. Using programs like AI to complete work, as a student's own, is considered cheating.

Homework

The assignment of homework is considered an integral part of the school's total experience. Homework is an extension or expansion of work begun in the classroom. It may consist of any or all of the following activities:

1. Practice assignments in a skill area
2. Review of content previously studied
3. Special study motivated by special interests
4. Reading
5. Use of community resources
6. Creative writing

Homework is assigned for the following reasons:

1. To make up the work that was missed
2. To complete assignments started in the classroom, but not completed
3. To provide additional practice in the mastery of new skills and concepts
4. To extend the application of the curriculum beyond the classroom

Google File Archives:

Students turn in work in their google classroom. When a student permanently leaves VMS, students may only retrieve their google work for a short period of time before it is terminated. Please see the VMS website for details on how to archive student work.

Parents have the responsibility to assist the child in his/her homework by providing a time and place conducive to study, which will allow for concentration and the absence of distractions.

Parents should not do the work for the child, but they should provide encouragement and supervision so that the child will get the work accomplished. At the teacher's discretion, points may be deducted if it is apparent that the parent, not the child, completed the assignment.

Dress Code

It is the understanding of the school that parents and students will cooperate with standards of dress as the school defines them. The final authority and decision will rest with the administration as to the appropriateness of the personal appearance of any student attending Ventura Missionary School.

Shirts & Tops

Acceptable:

- Plain, striped, patterned or floral - shirts with writing ONLY if they are VMS shirts, church or Christian camp shirts, Christian message shirts, a brand name (ex. – DKNY, Guess, Abercrombie), company name, team, or shirts with the name of a place (example – New York, St. Louis Cardinals, or Best Donuts)
- Sleeveless tops with 2-finger width straps are acceptable.

Unacceptable:

- Midriff, backless, or sleeveless tops with less than 2-finger width straps
- Message shirts that do not fall in the above category.

Shorts & Pants

Acceptable:

- Shorts must be approximately 5-inch inseam or longer.
- Leggings can only be worn with a dress or long shirt that falls to the upper thigh.

Unacceptable:

- Jeans with fashionable holes or rips
- Any style that does not cover undergarments completely

Hair

Acceptable:

- Hair style must not be distracting.
- Hair must be a natural color.

Unacceptable:

- Mohawks
- Unnatural colored hair (student will have 24 hours to dye their hair back to natural color)

Shoes

- Shoes must be worn and tied properly at all times.
- All shoes must have enclosed toes and heels. (refrain from wearing crocs style shoes)
- No shoes with marking soles in the gym.
- No shoes with rollers, even in retracted mode.

Other

- Body piercing jewelry, except for earrings, is not allowed.
- Earrings are not allowed on boys.
- Pajamas are only allowed on teacher or school designated PJ days.
- Skulls & crossbones are not allowed on apparel, backpacks, shoes, or hats.

Consequences for not following the school dress code

Violation of the dress code will result in one or more of the following consequences:

- Student conference with teacher
- Parent written notification
- Parent conference
- *Repeat offenders will result in a discipline notice and an alternate dress code*

PERSONAL CONDUCT

Romans 13:1 states “*Let every person be subject to the governing authorities. For there is no authority except from God, and the authorities that exist are appointed by God.*” **This section applies to students, parents, and school staff.**

Respect and Courtesy

Students are to show respect for all teachers, playground and daycare supervisors, and other staff members. When any staff member gives a student an instruction, the student is expected to obey promptly, without argument. Respect needs to be shown toward other students of any age. Respect and courtesy are to be given during all activities.

Attitude

Negative comments, grumbling, complaining, and arguing are unbecoming. Christ gives us clear teaching in this area. John 6:43 states: “*...stop grumbling among yourselves.*” Philippians 2:14 continues “*Do everything without complaining or arguing.*”

Resolving Problems

The Bible is very clear in stating how to handle personal problems. In Matthew 18:15-17, it states: “*If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two or three witnesses. If he refuses to listen to them, tell it to the church...*” This means that you should go to the person with whom you have the problem and try to fix it right away. The misunderstanding will only grow if you wait or include other people who are not part of the problem. If you are unable to resolve your differences, then go to a teacher for help.

Social Responsibility

Romans 12:9-21 outlines the Christian’s social responsibility toward others. Basically, we are to love each other and to show it by our concern and care for each other. It is not easy to love people who “rub you the wrong way,” but God commands it, and if you yield to Him, He will give you the strength and power to do it. Love is not a feeling, but an action of doing what is best for the other person. It may be tempting to belittle others and call them names. This is not love. The staff expects you to grow in your practices of Christian love toward each other, including earnest and regular prayer for one another and for your teachers.

Respect for School Property

Desks, tables, and chairs are the property of the school/church and should be kept clean, orderly, and free from stickers or defacing marks. If a teacher or the administration feels there is reasonable suspicion, there will be a search of the student and his/her belongings for any illegal or harmful possessions.

GRADING PROCEDURES

Report Cards

Report cards are issued every quarter. They include achievement grades (how well a student has mastered the subject matter), citizenship (how well a student has conducted themselves in the classroom), and work habits (effort level).

Late Work

Late work is reduced 10% in daily increments. After five days, late work will receive 50% off of the total.

Mid-Quarter Reports

A deficiency notice will be emailed or mailed to the home halfway through the quarter for each subject in which a student has a grade of S- or lower. These notices give the student, parent, and teacher a chance to work together to improve a grade before the end of the quarter.

Parent Teacher Conferences

Minimum days are established for parent-teacher conferences. Conferences are mandatory in the first quarter. Parents will receive their child's report card at the conference usually scheduled in November. Second and third quarter report cards are sent home in the student's backpack. Fourth quarter report cards are mailed during the summer with Standardized Test results. In the spring, minimum days are established for optional third quarter conferences. If conferences are desired at additional times, parents may contact the teacher to schedule an appointment.

ACADEMIC AND/OR CITIZENSHIP GRADES FOR THIRD THROUGH FIFTH GRADES

- O** Outstanding in academic progress. Consistently follows classroom policies with reminders rarely needed.
- G** Academic progress is very good. Follows classroom policies with occasional reminders.
- S** Satisfactory academic progress. Follows classroom policies with reminders.
- N** Needs improvement academically. Repeated violations of classroom policy. Disrupts the learning process often.
- U** Unsatisfactory academic progress. Exhibits little self-control, is disrespectful to teachers and/or peers. Regularly disrupts the learning process. Often detrimental to the learning environment. Has not responded to corrections.

ACADEMIC GRADES FOR FOURTH AND FIFTH GRADES

A+ 99-100%	A 92-98%	A- 90-91%
B+ 88-89%	B 82-87%	B- 80-81%
C+ 78-79%	C 72-77%	C- 70-71%
D+ 68-69%	D 62-67%	D- 60-61%
		F 0-59%

Extra Credit: Maximum 5% allowed per subject per quarter

GENERAL CLASSROOM EXPECTATIONS

Students are expected to exhibit good classroom manners and conduct themselves at all times in a manner that is conducive to learning and with regard to fellow students, as follows:

1. Answer all adults respectfully. Students must address all teachers and school personnel by Dr., Mr., Mrs., Ms., or Miss. No first names of school personnel may be used.
2. Listen when others are speaking. Students must raise their hand and wait to be called on by a teacher.
3. When talking is permitted, the class must not become loud and boisterous.
4. Be courteous and considerate of those around you who are also trying to learn, by refraining from writing or passing notes, tossing objects, or playing with objects.
5. Assignments must be turned in on time and completed neatly with proper headings. Responsibility is one of the most important lessons of school. It is each student's own responsibility to turn in assignments on time. Each student must come to class on time with all materials and necessary supplies.
6. Each student must help keep the classroom clean by picking up paper and debris before class dismissal.
7. Students are not to be in any classroom without teacher supervision.
8. Students must have permission to leave a classroom or instructional area during class time.
9. Specific classroom management plans will be posted in each room.
10. Students may not keep permanent markers at their desks.
11. Students will be mindful of personal and group safety in the classroom and outside.

CONDUCT ON SCHOOL GROUNDS

1. Before classes begin, students go directly to the playground from 7:30am-7:55am (K-2). Early morning care staff will walk the students who arrive before 7:55am to their classrooms. Starting at 7:55am students will proceed directly to their classrooms. **Elementary students and parents should not enter through the hallways to drop their items off in the hall.** Parents are welcome to visit outside the lobby area after they drop off their children in the lobby or while they are waiting on their children for dismissal.
2. Students are to always remain in supervised areas. Students may not leave the school grounds without permission from the student's parent or guardian and then checked out in the office or the student's homeroom teacher.
3. Only students K-4 are permitted in the lower playground structure area during school hours.
4. Students are to walk and be quiet near any classrooms or offices.
5. There is no playing or loitering in the restroom areas or hallways.
6. All toys should remain at home *including trading cards* of any kind.
7. The following items are not allowed on school grounds, except where special permission is given by the Principal or teacher: electronic devices, electronic games, skateboards, bicycles, or E-bikes.
8. Weapons, guns, (toy, water or real), knives of any kind, or matches, lighters and lasers - including laser pointers are never allowed at school.
9. Cell phones and smart watches are allowed, but must remain off during school hours and in the student's backpack. No other applications of the phone or watch(camera, games, music, etc.) can be used on campus.
10. Digital watches that are connected to wi-fi or cellular are not allowed to be worn by students, students may not text during school hours. They may keep the watch in the off position in their backpack.
11. For safety reasons, we have cameras throughout the campus. However, no individual recording or videotaping is allowed on campus.
12. Students are not allowed to chew gum on campus.
13. Always show respect for the rights and property of others. Students may not handle or use the property of others without permission. Parents or guardians may be held liable for any damage to property caused by their child.
14. Students are to follow our policy: no fighting, hitting, pushing, biting, or other roughhousing, even in play.
15. VMS has zero-tolerance for any type of bullying. Our expectation is respect and kindness for all.
16. Profane, vulgar, or derogatory language or gestures are not allowed.
17. Students may not play with sticks or throw items like dirt and rocks.
18. Bicycle riding, scootering, skating, and/or skateboarding are prohibited at school.
19. Rolling backpacks are permitted on campus with care and concern of other student's safety. Students may not ride on rolling backpacks while on campus.
20. Students are responsible to help keep our campus clean by throwing away their trash. Belongings must be secured in backpacks or lunch boxes to keep items safe from wind and seagulls.
21. Trading or selling personal items is not allowed on campus.
22. At dismissal, students are to sit in their designated area. This is not a time for play.
23. Dogs are not allowed on campus. Licensed service dogs are an exception. Proper certification must be carried by the owner and may be checked by our security team.
24. Permanent markers are allowed to be used under the direction of a teacher and will be supplied by that teacher.

Consequences for Student Behavior and Conduct

Discipline is intended for student growth and development. Most often teachers and school staff are able to administer natural consequences for student behavior that encourages positive development in a child. Sometimes children do not respond as urgently to correction as needed or deliberately disobey school staff. In these cases staff will administer a variety of consequences not limited to: loss of some recess or lunch time, loss of a class or individual reward, an opportunity to 'make up' for class disruptive time or destruction of property, behavior contract (positive and negative consequences), visit to school Principal, suspension, and lastly expulsion. Parent communication and support are key elements in advanced disciplinary action. Items brought to school that are on the list above will be collected by staff and can be picked up after school.

VMS IS NOT RESPONSIBLE FOR LOST OR STOLEN PERSONAL ITEMS.

BEHAVIORAL AND ACADEMIC INTERVENTION/PROBATION

Behavioral Intervention can be assigned to a student who receives an N or U in citizenship categories, is sent to the office with a significant discipline issue, or for any major disciplinary problem, such as continued deliberate disobedience, a rebellious spirit which is unchanged after counseling or a continued negative attitude and influence on other students. Teachers will keep records of inappropriate student behavior and may initiate a contract for the student to follow. If the student does not improve, he/she may be placed on behavior probation. If the criteria for improvement as set forth in the behavior probation letter are not followed, the student may be dismissed from school and/or not invited to enroll the following year.

Academic Intervention can be assigned to students showing insufficient academic progress, as demonstrated by grades of a N or U in two or more subjects such as, Bible, Language Arts, Math, Science, and Social Studies/History. If a student is placed on academic intervention, a letter explaining intervention will be sent to the parents. If a student does not successfully remove him/herself from intervention after one quarter, the student will progress to academic probation status. If a student still does not show signs of progress, the student's academic records will be reviewed for possible dismissal from school and/or not invited to enroll the following school year.

SUSPENSION/EXPULSION

Any overt act, which in the opinion of the school administration, places any student or teacher in danger or places the school in a position of disrepute is cause for immediate suspension from school. Additionally, suspension may result from a student exhausting the various consequences for accumulated inappropriate behavior. The regulations and requirements of the suspension will be given in writing to the student and parents. Any failure to comply with written consequences of suspension is grounds for expulsion from school. Ventura Missionary School desires to nurture each individual student, but in doing so, will not allow an individual to jeopardize the safety or hinder the long term growth of others.

The following items are **examples** of just cause for immediate suspension without accumulation of behavior infractions or consequences for inappropriate behavior. This list is not exhaustive:

1. Caused or attempted to cause damage to school property or stolen or attempted to steal school property
2. Caused or attempted to cause damage to private property or stolen or attempted to steal private property
3. Caused or attempted to cause damage to school bathrooms by not using the toilets, sinks, or paper goods appropriately
4. Caused, attempted to cause, or threatened to cause physical injury to another person
5. Possessed, sold, or otherwise furnished firearm, knife, explosive, or dangerous objects
6. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind
7. Possessed or used tobacco or Vape product on school premises
8. Committed an obscene act or engaged in habitual profanity or vulgarity
9. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, or administrators
10. Failure to respond to terms set forth in behavioral and/or academic probation
11. Sexual harassment or improper behavior toward any student or adult
12. Cursing a teacher or adult authority
13. Leaving school grounds without permission

**THE FOLLOWING MUST BE SIGNED
2024-2025**

I have read the *Ventura Missionary School 3rd - 5th Grade Handbook* and have become familiar with the programs, privileges, and responsibilities of Ventura Missionary School. I am responsible for the information contained in the handbook.

As a reminder; during the enrollment process, each family signed an acknowledgement of Ventura Missionary School's: Threat Assessment Protocols, Cell Phone Policy, Email Policy, Media Consent, Victim Interview Policy, Statement of Faith - including historical Biblical understanding of marriage, gender, and sexuality, student sexual harassment agreement (kindergarten students are exempt from sexual harrassment agreement.)

Student Signature _____ Date _____

I agree to the above statements, and also agree to support the philosophy and ministry of the school. If I cannot, I agree to withdraw my student from school. I also, understand and agree that continued enrollment and re-enrollment of my children at VMS is dependent on my parental support of the school, its staff, and its policies.

Parent Signature _____ Date _____